

**SEER GREEN PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HELD ON TUESDAY 6th FEBRUARY 2024 AT 7.30pm**

Present: Cllr M Thomas, Cllr N Baddeley, Cllr A Anderson, Cllr C Hughes and Cllr T Brewis.

In attendance: Mrs K Hawes, Mr I Hawes, Mrs J Marley, Mr J Marley and Mrs E Bates (Clerk).

- I. **OPEN SESSION:** A dying cherry tree has been removed from the entrance to Hearn's Meadow by Bucks Council following reports on Fix My Street. It was asked if the tree could be replaced with a white blossoming cherry tree like the original orchards in the village. This will be investigated. The new residents of 118 Chalfont Road came to discuss their recently submitted planning application and explained their hopes to improve bio-diversity on the site. Complaints had been received about littering in Hearn's Meadow. The issue has been reported to Paradigm to investigate.
- II. **APOLOGIES FOR ABSENCE:** Cllr O Davison-Oakley, Cllr L Hungin, Cllr J Holder, Cllr D Tryon and Bucks County Cllr Carl Jackson

Approval of Minutes of the previous meeting: The minutes for the January meeting were approved by Cllr Baddeley and Cllr Brewis. The minutes were duly signed as a correct record of the meeting.

Update on Actions from Previous Meeting:

| STAKEHOLDER | ACTION | STATUS |
|---|---|---|
| Anderson | The tiled flooring in the shower room at the Pavilion has become loose. | Arrangements will be made to have it fixed and resealed. ACTION: AA |
| Anderson | A new draft of football terms and conditions have been prepared which are being discussed and finalised with Seer Green United. | ACTION: The draft is being updated and will be circulated to Councillors. ACTION: AA |
| Holder | The school will be asked to sign and return the new Licence which was sent to them in March. | ACTION: JH |
| Holder/Thomas/Baddeley/Clerk | The next newsletter will be prepared for delivery in February. | UPDATE: Articles are being prepared. ACTION: JH |
| ACTIONS/PROJECTS ON HOLD – AWAITING CLARIFICATION FROM BUCKS COUNCIL REGARDING FUNDING | | |
| Pavilion Committee | Application for Community Board funding for extra Pavilion toilet facilities. It was agreed to obtain quotations for plumbing to facilitate the creation of a toilet and basin in what is currently the Ref's Room. It will be questioned whether the room is large enough to accommodate a disabled toilet. If it is possible to provide disabled facilities then the logistics of disabled access will be explored at that time. | UPDATE: Three quotations will be obtained to comply with grant funding application requirements. ACTION: LH/MT |

Matters arising from the previous meeting not listed on the Agenda: No matters were arising.

III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr Brewis completed the inspection for January on the 27th. Concern was raised about the gate by the Pavilion not closing properly. The repair will be organised. **(Action Clerk)**. Concern was raised about the narrowness of footpath 16 between the rear of the properties in Manor Crescent and the field of Manor Farm

Livery. The Bucks Council Rights of Way Team will be notified of the concern. **(Action – Cllr Brewis)** Cllr Thomas is due to carry out the February inspection. **(Action – Cllr Thomas)** The Allotment Association have reported that one tenant had left and had been replaced. It was agreed to ask for a rough plan of the area (including dimensions) on the Recreation Ground that the Allotment Association wish to clear in order to plant hawthorn saplings. The saplings will require fencing protection while they grow. **(Action – Cllr Thomas)**

- ii. **Maintenance issues identified and recommended actions:** A list of maintenance items for the spring has been prepared.
- iii. **Other Health and Safety Issues (not covered above):** A fence on Vicarage Close had been damaged in recent storms and looked like it might fall onto footpath 1B which leads to the station. The homeowner has been contacted and they said that they would organise the repair. A root of a tree on Long Grove was deemed to be a trip hazard on the pavement and will be reported on Fix My Street. **(Action – Cllr Brewis)**

III. **DECLARATION OF INTEREST:** No declarations were made.

V. **CORRESPONDENCE:**

Seer Green United had requested a contribution toward booking a pitch in Aylesbury on Sunday 21st January but as the Adult Football Team had the priority for the match and the game was cancelled due to frozen ground, then this game could not have been played and the team would not have been charged. **(Action – Clerk)** Berks & Bucks County Football Association have reached out to support Parish Councils with the offer of grants to improve football pitches and facilities. They will be approached to see if any funding can be obtained to reseed the junior pitches at the Recreation Ground. **(Action – Cllr Anderson)**

Bucks Building Society confirmed that Cllr Tryon has been added as a signatory to the Parish Council deposit account.

The landowner of the field behind Highlands Road and Howard Crescent has agreed to remove the fallen large Oak on footpath 8 which shows signs of fungus/rot. They also reported that their tenant has mentioned that residents are putting grass cuttings and vegetation on the footpath and in some cases against the trees which in the long term will cause rotting. They asked if this could be mentioned to the residents as they would be very grateful if this could stop. **(Action – Clerk)**

VI. **FINANCE:**

From 8th January 2024 to 3rd February 2024:-

Payments amounting to:- £4,871.94

Income received:- £2,290.68

The closing bank balances at 3rd February 2024 totalled:- £93,323.57

VII. **PLANNING:** Notices of new planning applications continue to be displayed on the noticeboard and website. One planning applications was permitted and one certificate of lawfulness was issued during the past month.

VIII. **PRINCIPAL AGENDA ITEMS:**

- i. **RISK ASSESSMENT:** The risk assessment was reviewed and approved. It will be updated on the website. **(Action – Clerk)**
- ii. **ENVIRONMENT/BIODIVERSITY PROJECT:** The Future Nature report on Parish Council land will be discussed with groups which were felt to have local expertise to formulate a plan and timeline for environmental projects. A meeting has been scheduled for 15th Feb at Newbarn Farm. Seer Green Gardeners, Allotment Association and Jordans Environment Trust have been invited along with local experts. An update from the meeting will be circulated. **(Action – Cllr Baddeley)**
- iii. **COMMUNITY BOARD:** At the recent Community Board Chairman's meeting on 18th January it had been noted that some areas had not been well represented at recent meetings. As Seer Green had been attending the action groups and were at the Chairman's meeting it was felt that no further representation was necessary. However, if Cllr Thomas is unable to attend the Community Board meeting on 28th February or the Chairman's meeting on 14th March then she will organise a representative. An explanation of the Community Board budget will be requested. **(Action – Cllr Thomas)**

IX. **UPDATES ON OTHER MATTERS (Reports by Exception)**

- i. **JUBILEE HALL:** All was reported to be running smoothly.
 - ii. **PAVILION:** The kitchen has been redecorated and the tiles at the back of the kitchen sink will be sealed. A progress meeting will be held with the owner of Little Ducklings. (**Action – Pavilion Sub-Committee**)
 - iii. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** A post to stop vehicles from driving onto the Recreation Ground via Manor Road had been knocked down and tyre marks had damaged the Rec and the football pitch surface. A new stronger post has now been installed.
- X. **INFORMATION ITEMS:** There were no items raised.

The meeting closed at 8.55pm

NEXT MEETING – The next Parish Council meeting will be held on Tuesday 5th March 2024 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.