

SEER GREEN PARISH COUNCIL
THE PARISH COUNCIL MEETING WILL BE HELD
ON TUESDAY 14th MAY 2024 AT 7.30 pm
at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.

(Members of the public may attend to observe, but may only speak during the 15 min Open Session)

- I. OPEN SESSION
- II. APOLOGIES FOR ABSENCE
APPROVAL OF MINUTES OF PREVIOUS MEETING
UPDATE ON ACTIONS FROM PREVIOUS MEETING
MATTERS ARISING FROM PREVIOUS MINUTES NOT LISTED ON AGENDA
- III. MONTHLY RISK INSPECTIONS – Councillor carrying out inspection
 - i. Health & Safety Issues Identified & Recommended Actions
 - ii. Maintenance Issues Identified & Recommended Actions
 - iii. Other Health & Safety Issues (not covered above)
- IV. DECLARATION OF INTEREST
- V. CORRESPONDENCE
- VI. FINANCE
 - i. Review the Internal Audit Report. (Cllr Tryon)
 - ii. Review and approve the Annual Governance Statement for 2023/24. (Cllr Tryon)
 - iii. Review and approve the Accounting Statements for 2023/24. (Cllr Tryon)
 - iv. Clerk Salary (Cllr Thomas)
- VII. PLANNING
- VIII. PRINCIPAL AGENDA ITEMS
 - i. MOBILE VEHICLE ACTIVATED SIGN – (Cllr Baddeley)
To discuss the rationale and options for progressing the project.
 - ii. WEBSITE – (Cllr Brewis)
To discuss and review the website content before it goes live.
 - iii. COMMUNICATION WITH RESIDENTS – (Cllr Tryon)
To discuss how we can improve communications with residents.
 - iv. COUNCILLOR ROLES AND RESPONSIBILITIES – (Cllr Hungin)
To review current allocation.
- IX. UPDATES ON OTHER MATTERS (Reports by Exception)
 - i. JUBILEE HALL
 - ii. PAVILION
 - iii. BIODIVERSITY
 - iv. PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES
- X. INFORMATION ITEMS

NEXT MEETING

The next Parish Council meeting will be held on Tuesday 4th June 2024 at 7.30 pm at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.