

**SEER GREEN PARISH COUNCIL**  
**THE PARISH COUNCIL MEETING WILL BE HELD**  
**ON TUESDAY 5<sup>th</sup> NOVEMBER 2024 AT 7.30 pm**  
**at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.**

(Members of the public may attend to observe, but may only speak during the 15 min Open Session)

- I. OPEN SESSION
- II. APOLOGIES FOR ABSENCE
- APPROVAL OF MINUTES OF PREVIOUS MEETING
- UPDATE ON ACTIONS FROM PREVIOUS MEETING
- MATTERS ARISING FROM PREVIOUS MINUTES NOT LISTED ON AGENDA
- III. MONTHLY RISK INSPECTIONS – Councillor carrying out inspection
  - i. Health & Safety Issues Identified & Recommended Actions
  - ii. Maintenance Issues Identified & Recommended Actions
  - iii. Other Health & Safety Issues (not covered above)
- IV. DECLARATION OF INTEREST
- V. CORRESPONDENCE
- VI. FINANCE
  - i. Contracts for 2025/26
  - ii. Community Board Applications
  - iii. Elections – 1<sup>st</sup> May 2025
- VII. PLANNING
- VIII. PRINCIPAL AGENDA ITEMS
  - i. BUDGET AND PRECEPT FOR 2025/2026 – Cllr Tryon  
To review the half year accounts, consider the 2025/26 budget and precept requirement.
  - ii. COMMUNITY AWARD – Cllr Hungin  
To discuss nominations and agree the recipient for 2024.
  - iii. VILLAGE FACILITIES SURVEY 2024 – Cllr Holder  
To review the responses from the survey and discuss next steps.
  - iv. COUNCILLOR EMAIL ADDRESSES – Cllr Brewis  
To discuss the adoption of .gov.uk email address for parish council communication.
- IX. UPDATES ON OTHER MATTERS (Reports by Exception)
  - i. JUBILEE HALL
  - ii. PAVILION
  - iii. BIODIVERSITY
  - iv. PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES
- X. INFORMATION ITEMS

**NEXT MEETING**

**The next Parish Council meeting will be held on Tuesday 3<sup>rd</sup> December 2024 at 7.30 pm at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.**