

**SEER GREEN PARISH COUNCIL**  
**THE PARISH COUNCIL MEETING WILL BE HELD**  
**ON TUESDAY 4<sup>th</sup> JUNE 2024 AT 7.30 pm**  
**at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.**

(Members of the public may attend to observe, but may only speak during the 15 min Open Session)

- I. OPEN SESSION
- II. APOLOGIES FOR ABSENCE
- APPROVAL OF MINUTES OF PREVIOUS MEETING
- UPDATE ON ACTIONS FROM PREVIOUS MEETING
- MATTERS ARISING FROM PREVIOUS MINUTES NOT LISTED ON AGENDA
- III. MONTHLY RISK INSPECTIONS – Councillor carrying out inspection
  - i. Health & Safety Issues Identified & Recommended Actions
  - ii. Maintenance Issues Identified & Recommended Actions
  - iii. Other Health & Safety Issues (not covered above)
- IV. DECLARATION OF INTEREST
- V. CORRESPONDENCE
- VI. FINANCE
  - i. Pavilion - Little Ducklings Rent Review - (Cllr Hungin)
  - ii. Bucks Building Society Deposit Account - (Cllr Tryon)
- VII. PLANNING
- VIII. PRINCIPAL AGENDA ITEMS
  - i. ANNUAL EQUIPMENT SAFETY INSPECTION – (Cllr Baddeley)  
To review the annual safety inspection of the Playground and Outdoor Gym.
  - ii. COUNCILLOR ROLES & RESPONSIBILITIES – (Cllr Hungin)  
To review the recommendations.
  - iii. SPRING MAINTENANCE– (Cllr Hungin)  
To discuss maintenance work that is required around the village.
  - iv. STANDING ORDERS – (Cllr Hungin)  
To review and approve the Parish Councils Standing Orders.
  - v. UN-REGISTERED LAND – (Cllr Hungin)  
To investigate and discuss unregistered land in the village that could be improved.
  - vi. WEBSITE REVIEW – (Cllr Brewis)  
To review the progress on the new website.
- IX. UPDATES ON OTHER MATTERS (Reports by Exception)
  - i. JUBILEE HALL – Jubilee Hall Accounts for Year Ending 2023 - 2024
  - ii. PAVILION
  - iii. BIODIVERSITY
  - iv. PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES
- X. INFORMATION ITEMS

**NEXT MEETING**

**The next Parish Council meeting will be held on Tuesday 2<sup>nd</sup> July 2024 at 7.30 pm at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.**