

**SEER GREEN PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HELD ON TUESDAY 3rd FEBRUARY 2026 AT 7.30pm**

Present: Cllr L Hungin (Chairman), Cllr J Holder, Cllr J Maddox, Cllr A Anderson, Cllr C Hughes, Cllr N Baddeley, Cllr T Brewis, Cllr H O’Flanagan and Cllr D Tryon.

In attendance: County Cllr Carl Jackson, five residents and Mrs E Bates (Clerk).

I. OPEN SESSION: A resident raised the issue again regarding the poor condition of footpath 17 between Seer Green and Jordans and sought support. The hedges are overgrown making the path too narrow and the surface is unsuitable for buggies. It is now believed that replacing the surface would cost between £12,000 and £15,000, rather than the earlier estimate of around £3,000 to level and renew it. Jordans Village Limited, the landowner responsible for the path, stated that they have already allocated their finances for the next financial year. It was agreed that the issue would be discussed further at a separate Councillor sub-committee meeting. **(Action – Councillors)**

A resident came to discuss concerns regarding the proposed development of two houses at Owlsridge in Old Long Grove. The removal of a significant number of mature trees has been referred to Planning Enforcement. There were also concerns about the remaining trees on Old Long Grove; however, County Councillor Jackson confirmed that these are now all covered by an interim and immediate Tree Preservation Order (TPO), which is due to be confirmed in May. It was agreed to write to the Planning Office again to raise these concerns. **(Action – Cllr Hungin)**

Concerns were raised about dangerous potholes in the centre of the village, which should have been repaired within 24 hours. Councillor Jackson reported that Highways has a backlog, with 7,000 defects reported in January but only 2,000 repairs completed to date. He continues to pursue the outstanding repairs. Councillor Jackson also reported that the next phase of the Local Plan is due in mid-February and will include the proposed sites for consideration for development. A briefing for Parish Councils will take place before the plan is released to the public. February dates have been documented by Bucks Council on Fix My Street for repairs to Bottom Lane (between Orchard Road and Rawlings Lane) and Chalfont Road. Councillor Jackson also agreed to help identify a contact for the Road Sweeping Team, as there are ongoing difficulties in clearing Newbarn Lane between Rawlings Lane and the blind bend, where the road continues to flood.

II. APOLOGIES FOR ABSENCE: There were no apologies.

Approval of Minutes of the previous meeting: The minutes for the January meeting were approved by Cllr Tryon and Cllr Brewis. The minutes were duly signed as a correct record of the meeting.

Update on Actions from Previous Meeting:

STAKEHOLDER	ACTION	STATUS
Cllr Holder	It was agreed to carry out the recommended checks on the swings.	Kompan have been asked to quote to check all of the swings in the playground.
Cllr Anderson	Following the annual maintenance of the CCTV at the Recreation Ground, the engineer stated that the current Network Video Recorder was no longer sufficient for the high definition camera and the system needed upgrading.	Matrix will be contacted to discuss the quotation in more detail.
Cllr Baddeley, Cllr Brewis	The camera has been installed but some nearby branches need tying back for a clear image.	

Matters arising from the previous meeting not listed on the Agenda: No items were raised.

III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr Anderson completed the January inspection on 3rd February 2026 and reported that there were no issues apart from difficulty walking through Green Wood following the considerable rainfall. Cllr Anderson could not find any barbed wire as reported on footpath 16 so the area will be inspected again. **(Action - Cllr O’Flanagan)** The February inspection will be carried out by Cllr Baddeley. **(Action – Cllr Baddeley)** The Allotment Association reported that they had held a well-attended AGM. They also agreed that open compost bins must be dug out every three months to prevent rats and that a small number of traps will be set, as there are signs of rats in the area.
- ii. **Maintenance issues identified and recommended actions:** No items were raised.
- iii. **Other Health and Safety Issues (not covered above):** No items were raised.

IV. DECLARATION OF INTEREST: There were no declarations of interest.

V. CORRESPONDENCE:

HMRC Valuation Office letters were received for both the Pavilion and Jubilee Hall. Responses have been submitted for both.

A resident raised concerns about a hedge overgrowing the pavement in Hearn’s Meadow, causing pedestrians to walk on the grass verge, which is becoming muddy. A letter was delivered to the property concerned on 28 January 2026 requesting that the foliage be cut back.

A letter was sent to the landowner who owns the wooded land on the south side of Longbottom Lane, where trees have been falling into the road, requesting that they contact the Parish Council. The landowner, who lives in London, has not yet responded.

Jordans Taverners Cricket Club supplied details for a shed they wish to install at the rear of the Pavilion, along with a proposal for a new gate in the fence. They also asked whether it would be possible to add road markings on the tarmac in front of the new gate to prevent vehicles from parking there. It was suggested that a “Keep Clear” sign be installed at the gate, which the Club agreed to arrange. The Club also advised that the work needs to be completed in March in order to evidence expenditure for their grant in early March. The request was unanimously agreed, and it was asked whether the Cricket Club could treat the gate to match the existing green fence, which also requires treatment. This will be discussed further. **(Action – Clerk)**

Concerns were raised about the pile of plastic football goalposts left at the rear of the Pavilion. Contact will be made with Seer Green United. **(Action – Cllr Anderson, Clerk)**

The Parish Council was disappointed that Forestry England has introduced Ringo car parking charges at Hodgemoor Wood car park without consultation or advance warning. There are concerns that this may lead to hazardous and disruptive parking on Bottrells Lane and surrounding roads. The charges are considered steep, with £2.00 being charged for the first hour, it would be preferred that the first hour is free. The car park itself is in a poor state of repair, with large potholes, and mobile coverage in the area is poor, which will make use of the app difficult. It was agreed to write a letter outlining the concerns to Forestry England. **(Action – Cllr Tryon)**

VI. FINANCE:

From 6th January 2026 to 2nd February 2026:-

Payments amounting to:- £9,918.64

Income received:- £3,083.89

The closing bank balances on 31st January 2026 totalled:- £116,299.06

The finance list was reviewed and unanimously approved.

The street lighting electricity contract for our 68 streetlights is due for renewal in April 2026. Rates have significantly increased and would exceed the budget for the next financial year. An electricity broker approached several supply companies, and the preferred quotation was renewable energy contract from SSE Energy Solutions. A 36-month fixed-rate contract was unanimously agreed. **(Action – Clerk)**

VII. PLANNING: The new planning applications were reviewed. There was concern that an application for PL/26/00712/FA 22D Hearn’s Meadow for a single storey rear extension is an over development

of the plot. The property will be inspected and discussed further. **(Action – Cllr Hungin, Cllr Baddeley)** Planning application PL/25/5902/FA for Woodside, 48 Orchard Road, proposes a side extension to accommodate a garage and store. The property was originally accessed from Orchard Road but, following extensive remodelling, is now accessed from Raeside Close. The proposed extension may impact boundary trees, and it was agreed to write to the Planning Officer and Tree Officer requesting further investigation. **(Action – Cllr Hungin)** The Parish Council wrote to the Tree Officer and Highways to raise concerns regarding tree and traffic management issues, copying in the Planning Case Officer, regarding application PL/25/6178/CONDA (Perkin Elmer Ltd, Chalfont Road). This application seeks approval of details pursuant to conditions 3 (levels), 4 (CTMP), and 5 (trees) of planning approval PL/25/1336/DE. Concern was raised with County Cllr Jackson about the lack of dialogue with Bucks Council Planning department, as no response has been received to date. A Planning Surgery meeting will be requested. **(Action - Cllr Hungin)** The Parish Council agreed to note on the Planning Portal that we are neutral on the following applications:- PL/25/4781/FA Highclere Farm Newbarn Lane, PL/25/6754/FA Woodleigh Grange Long Bottom Lane, PL/25/6560/FA Niclanda 40 Howard Crescent, PL/25/6436/FA Kuramo 17 Long Grove, PL/25/4667/VRC Seer Bank Bottom Lane.

VIII. PRINCIPAL AGENDA ITEMS.

- i. **IT POLICY:** The new IT Policy was approved. It is important for all Councillors to move to an exclusive Seer Green Parish Council email address which needs to be in place by March 2026. The new email logons and passwords have been sent out and now need to be implemented. **(Action - Cllr Anderson and Cllr Hughes)** VisionICT have been asked to conduct a full review of the website to identify any pages, documents, images and PDFs that might require attention with respect to the requirements of WCAG 2.2 AA guidelines. They will be asked to complete this before the end of March. **(Action – Cllr Brewis)** A data map of Parish Council records has been prepared and is being reviewed. **(Action – Clerk)**
- ii. **VILLAGE MAINTENANCE:** The list of maintenance items were reviewed and the tasks that had been completed were removed. A new list will be circulated to be discussed at the Councillor sub-committee meeting. **(Action – Clerk)**
- iii. **WILDFLOWERS:** It was agreed to ask Amersham Town Council to rotovate and replant the wildflower seeds in the same area as the last three years. **(Action – Clerk)**
- iv. **PROPOSED NEW PLAY EQUIPMENT FOR GREEN MEADOW:** Following a Youth Village Facilities survey to gauge the popularity of proposed equipment for Green Meadow, the 'Spacenet' rope climbing net emerged as the clear favourite. Three companies, (Sovereign Play, Kompan, and Wicksteeds) were sent requests for proposals. Their detailed responses, with costs ranging from £26,000 to £42,000 including safety surfaces, will be evaluated over the next two weeks. **(Action – Cllr Maddox, Cllr Holder)** As this structure is intended for older children, it is more challenging and could reach a height of up to 5 metres. Bucks Planning department will be consulted to determine whether planning permission is required for apparatus of this height. The preferred supplier and sources of funding or grant applications will be discussed at the March meeting. The project will be communicated through the next Newsletter.
- v. **ORCHARD ROAD CHERRYWOOD CLOSE LAND:** Land Registry has asked for details of how the verge area has been maintained over the past 12 years. The area will be inspected to agree ongoing maintenance and the nearby residents will be contacted about how the Parish Council would like to maintain the area. **(Action – Cllr Hungin, Cllr Baddeley)**

IX. UPDATES ON OTHER MATTERS (Reports by Exception)

- i. **JUBILEE HALL:** Jubilee Hall has had a new Fire Risk Assessment completed by Holder Fire Limited. The report will be reviewed at the next Sub-committee meeting in February. **(Action – Jubilee Hall Sub Committee)** A meeting was held with the Headteacher and Bursar to discuss their plans to install a modular building as a school kitchen (provided by Bucks Garden Rooms) on the school site. The school would like to use the utilities from Jubilee Hall, which will need inspecting and testing before they can be approved by the Parish Council and included in the project plan.
- ii. **PAVILION:** The Pavilion has had a new Fire Risk Assessment completed by Holder Fire Limited which is being reviewed by Little Ducklings and the Pavilion Sub-Committee who will report their findings back to Holder Fire. **(Action – Pavilion Sub-Committee)** A meeting was held with the owner of Little Ducklings, who requested a 10-year renewal of the lease. The request was

unanimously approved. Blaser Mills will be instructed to prepare the new lease and will be asked for advice on formal pricing increase mechanism that keeps in line with inflation. **(Action – Cllr Hungin)** It was noted that the roof felt will need replacing in the next 7 years.

iii. **BIODIVERSITY:** No items were raised.

iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** Whyte and Sickenger have been booked to cut back the trees at the back of the Pavilion on Thursday 5th February. They will be asked to also cut down the small cherry in the Little Duckling play area to a stump. Little Ducklings will be informed and asked to remove anything attached to the tree. **(Action – Clerk)** A number of red LEDS on our Moveable Vehicle Activated Sign (MSID) sign are no longer lighting up. The fault has been reported to SERCO and we await their response. **(Action - Cllr Baddeley)** Concern was raised about the blocked ditch and state of the pavement opposite the large development on Longbottom Lane. This had been reported to Highways who have inspected the area and said the matter will be resolved in 6 to 8 weeks.

A new recycling bin has appeared outside Best One and is felt to be blocking access to the rubbish bin. The charity responsible has been contacted and advised that their contractors recently installed a number of new bins; if it is found that this bin has not been authorised by the landowner, it will be removed. The matter will be followed up. **(Action – Clerk)**

X. **INFORMATION ITEMS:** The Chairman reported that she attended the Parish Liaison meeting where a representative from Bucks Council said that they would be doing a blitz on fly tipping including the introduction of more cameras.

Barbed wire, which is considered dangerous, on a footpath under the boundary of Beaconsfield Town Council has been reported to their Clerk and the Rights of Way Team. No response has been received so far.

The meeting closed at 9.37pm.

NEXT MEETING – The next Parish Council Meeting will be held on Tuesday 3rd March 2026 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.