

SEER GREEN PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

HELD ON TUESDAY 1st SEPTEMBER 2026 AT 7.30pm

Present: Cllr L Hungin (Chairman), Cllr N Baddeley, Cllr J Holder, Cllr C Hughes, Cllr D Tryon, Cllr H O'Flanagan and Cllr J Maddox.

In attendance: Five residents attended the meeting.

- I. OPEN SESSION:** A resident in Howard Road came to raise concerns about a planning application that they considered to be overbearing, and which lacked parking facilities. The application property will be inspected. **(Action – Cllr Baddeley)** A resident came to observe the meeting as they were interested in standing as a Parish Councillor. A resident came to discuss issues with a property being developed on Bottom Lane and the restrictions the contractors are causing for residents entering or leaving the village. It was agreed to write to the planning department to discuss the methodology of the application when it causes access issues for the village. **(Action - Cllr Hungin)** A resident came to discuss the proposed development conditions of Owlsridge in Old Long Grove following the decimation of the trees on the site and concern about the woodland being reinstated before the development can take place. It was felt that the conditions were quite clear and robust to ensure some reinstatement of trees will take place.
- II. APOLOGIES FOR ABSENCE:** Cllr T Brewis, County Cllr Carl Jackson and the Clerk Liz Bates.

Approval of Minutes of the previous meeting: The minutes for the July meeting were approved by Cllr Tryon and Cllr Hughes. The minutes were duly signed as a correct record of the meeting.

Update on Actions from Previous Meeting:

STAKEHOLDER	ACTION	STATUS
Cllr Hungin	The two changing rooms have been redecorated. Little Ducklings have been asked to install acetate where the coats are hung to ensure the wall does not get stained. Cllr Hungin will help them to organise the acetate to put on the walls and also the contractor to install it.	A contractor has been asked to quote for the installation of the acetate. The cost will be SGPC's responsibility
Cllr Hungin, Cllr Tryon, Cllr Baddeley, Cllr Holder, Cllr Maddox	A planning sub-committee will be formed to discuss the Landra proposal and report back to the next meeting.	
Cllr Hughes	It was noted that a section of birdsmouth fencing at the cemetery requires re-staining, the wooden bench on Orchard Road requires sanding and re-staining, and part of the bus shelter roof on Chalfont Road has become discoloured and requires repainting.	A local decorator will be asked to provide a quotation for the work.
Cllr Holder	A new high-definition Ring camera will be installed.	Lox Security have been asked to do the work.
Cllr Hughes	An arboriculturist from The Whole Tree Company has been booked for Tuesday 15th September to do the annual inspection of trees on Parish Council land.	

Matters arising from the previous meeting not listed on the Agenda: There had been issues with the Blaser Mills preparing the new lease for Little Ducklings but a draft had now been completed which will be backdated to 8th June 2026 and will run for 10 years. **(Action – Cllr Hungin, Clerk)**

III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety issues identified and recommended actions:** Cllr Brewis carried out the July inspection on 31 July 2026 and reported that there were no health and safety issues, Cllr O'Flanagan carried out the August inspection on 30th August 2026. The only matter noted was that one of the toddler swings had a damaged seat and an order has been placed with Wicksteed's for its replacement. The September inspection will be carried out by Cllr Tryon. **(Action – Cllr Tryon)** The Allotment Association reported that tenants had been using the water responsibly. One tenant had left the site and so a half plot will be available soon. There are three people on the waiting list. Tree work on the allotment boundary had been planned for the autumn.
- ii. **Maintenance issues identified and recommended actions:** Cracks had been noticed in the rubber at the bottom of the cradle swing in Green Meadow. Following the vandalism of another swing, two new swings have been ordered from Wicksteeds.
- iii. **Other Health and Safety Issues (not covered above):** The fence on footpath 17 by Manor Farm was damaged and falling onto the footpath. The landowners will be made aware. **(Action – Cllr O'Flanagan)** It was agreed to purchase a new Gator bag for the tree in Green Meadow and potentially get one for the Recreation Ground Tree. **(Action – Cllr O'Flanagan, Clerk)**

IV. DECLARATION OF INTEREST: There were no declarations of interest.

- V. **CORRESPONDENCE:** PKF Littlejohn completed 2025/26 AGAR Section 3 External Auditor Report and reported "that there were no other matters that have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met". Cllr Tryon and the Clerk were thanked for the good audit outcome.
- The Annual Return, Trustees Annual Report and Accounts were submitted to the Charities Commission for Charity registration number: 300321 Charity name: SEER GREEN VILLAGE HALL (Jubilee Hall) for the financial period 1st April 2025 to 31st March 2026.
- Bucks Best Kept Village organisers wrote "I am delighted to inform you that Seer Green are winners of this year's Tindall Cup with a total of 199 marks out of 200. The village are also Winners of the Sword of Excellence for Best Overall. Very well done to all concerned, extremely commendable not only to win the Tindall with such a high score but also to retain the Sword!" One point was lost due to weeds under the noticeboard outside the shop. It was suggested that this area should be reviewed with Seer Green Gardeners.
- A letter has been sent to Forestry England (FE) about lack of communication with stakeholders about the bike jumps in Hodgemoor Wood as they had only notified the Parish Council on the afternoon before they planned to demolish the area. There had been a strong community reaction with the creation of a Hodgemoor Protest Group. The FE Area Manager has now agreed to meet to progress the project to reinstate a safer bike park area. A representative from Bike Park Chilterns, who is working with FE in renovating a variety of different parks to make them safe, brought up to standard and managed well. He is putting together a proposal for Bike Park Chiltern to be the interface between stakeholders and FE. Forestry England have stated they support the project. **(Action – Cllr Hungin)**

VI. FINANCE:

From 1st July 2026 to 31st July 2026:-

Payments amounting to:-

£12,159.50

Income received:-

£8,326.76

From 1st August 2026 to 31st August 2026:-

Payments amounting to:-

£7,935.14

Income received:-

£2,835.51

The closing bank balances on 31st August 2026 totalled:-

£139,879.54

The finance lists were reviewed and unanimously approved. A quotation for tree work at the rear of Seer Mead was approved. **(Action – Cllr Hughes)**

- VII. **PLANNING:** The planning applications were reviewed. The Parish Council agreed to note on the Planning Portal that we are neutral on the following three applications:- PL/26/06393/FA Ambridge, 17 Howard Road, Seer Green, HP9 2XT, PL/26/05684/FA Beaconsfield Golf Club, Farm Lane, Jordans, HP9 2UR and PL/26/05415/FA Ponds Lodge, Chalfont Road, Seer Green, HP9 2QP.

VIII. PRINCIPAL AGENDA ITEMS.

- i. **RESPONSE TO THE LOCAL PLAN:** The Parish Council's response to the Buckinghamshire Local Plan Regulation 19 consultation has been diligently prepared. The response was approved and will be submitted to Bucks Council. **(Action – Cllr Hungin)** It will also be placed on the Parish Council website for residents to read and communicated through the Community Chat WhatsApp Group. **(Action – Clerk)**
- ii. **ANNUAL INSPECTION SAFETY REPORT:** The reports were reviewed and everything highlighted was Low risk. Worn surfaces needed to be monitored. The chains would be regularly checked and replaced when the wear is at around 40%. The Baby swing cross bar needs painting. The slide has further corrosion on it which could also do with painting. **(Action - Cllr Baddeley)** The two older baby seats need cleaning. **(Action - Cllr O'Flanagan)** The Outdoor gym raised no concerns.
- iii. **BEST KEPT VILLAGE AWARD CEREMONY:** The Winners Tour is scheduled for Saturday 19th September and they plan to visit Seer Green for refreshments last at around 3.00/3.15pm. Cllr Baddeley agreed to accept the award on behalf of Seer Green Parish Council. A celebration cake has been requested. **(Action – Cllr Baddeley)**
- iv. **NEWSLETTER:** It was agreed to include articles on the results of the Best Kept Village Competition, Spire Net, Community Award, our Local Plan submission, cricket, football and the bike jumps in Hodgemoor Wood. **(Action – Cllr Holder)**
- v. **SPIRE NET PROJECT UPDATE:** The Crowdfunding total was reached and along with generous contributions from local businesses and organisations the Spire Net has been ordered. We received our planning approval in mid-July. A preinstall meeting was held with Kompan who are due to start on Monday 21st September. It will take three days for the equipment installation and one day for surfacing. If everything goes to plan it should be open and inspected by 25th September. Kompan must wait until formal notification that the inspection has been passed so it might not be until 28th September. The whole area will be fenced off, and Green Meadow will remain open. They have taken note of keeping of school hours and deliveries will be between 10am and 2pm. We need to message Monkey Puzzle and Little Ducklings re use of the area that week. Residents will be kept notified of the works via Community Chat. **(Action - Clerk)**
- vi. **FOOTBALL:** It was agreed that we should trial both junior and adult football teams playing at the Rec on Sunday morning for the coming season. It was noted that the adult team will, through negotiation with their league, attempt to avoid matchday clashes with the junior team on Sundays. When this is not possible parking mitigation measures will be put in place by both teams and the Parish Council will monitor the situation. Any reported parking issues will be investigated by the Parish Council and, if deemed serious, will lead to a ban on simultaneous matches in the future.

IX. UPDATES ON OTHER MATTERS (Reports by Exception)

- i. **JUBILEE HALL:** Maintenance work has taken place over the summer. There was an issue noticed with the edge of the roof at the rear of the hall and work has been organised to rectify the issue. There is still outstanding snagging work on the School kitchen project which affects the Jubilee Hall and is being chased. **(Action - Clerk)** The changes to the Fire Escape route have been resolved.
- ii. **PAVILION:** The changing rooms shower heads need cleaning and running them through with hot water to reduce risk of legionella. **(Action – Pavilion Sub-Committee)** The adults first football match is on 4th October.
- iii. **BIODIVERSITY:** There were no matters raised.
- iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** An arboriculturist from The Whole Tree Company has been booked for Tuesday 15th September to do the annual inspection of trees on Parish Council land. **(Action – Cllr Hughes, Cllr Hungin)** This year's tree survey will include areas of holly, if any, need removing. If it is agreed to be cleared, then we may need planning permission as Green Wood covered by TPO. The Scouts would like to gain community badge through clearing holly in Green Wood. The Scouts plan to engage Chiltern Rangers at their cost to help them with the work and who will carry out the necessary risk assessments. They have provisionally set aside 7th and 14th November for the work. It will be a child and parent project.

- X. INFORMATION ITEMS:** There is a Parish Council residents' surgery on Tuesday 8th September at 10.30am and an informal Councillor meeting at 11.30am. The village Christmas tree has been ordered. The meeting closed at 9.32pm.

NEXT MEETING – The next Parish Council Meeting will be held on Tuesday 6TH October 2026 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.