

**SEER GREEN PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
HELD ON TUESDAY 3<sup>rd</sup> SEPTEMBER 2024 AT 7.30pm**

**Present:** Cllr N Baddeley (Chairman), Cllr J Holder, Cllr H O’Flanagan, Cllr C Hughes and Cllr J Maddox

**In attendance:** Mrs. K Hawes, Mr. I Hawes and Mrs. A. Norbury

- I. OPEN SESSION:** Mrs. Norbury thanked the Parish Council for the Mobile Vehicle Activated Sign that has been installed on Long Bottom Lane, which the residents already feel is making a difference. Although the verge along Long Bottom Lane had been cut, the stinging nettles along the narrow part of the footpath (towards the station footpath) had not been cut back. This has made the available path very narrow. The nettles will be reported for cutting back.  
An invasive plant has been growing on the Golf Club land adjacent to the footpath. The management and treatment of this plant is ongoing by the Golf Club.  
Large Nitrous Oxide (NOx) cylinders had been found along Long Bottom Lane; these cannot be collected by Local Authority and have been taken to the Beaconsfield Recycling centre.  
Concern was raised about issues following a development on Long Bottom Lane which will be monitored.  
A property on Long Bottom Lane has been rented and neighbouring residents were concerned about its present use by the tenants. The resident was advised to contact the Police about their concerns.
- II. APOLOGIES FOR ABSENCE:** Cllr. L Hungin, Cllr A Anderson, Cllr D Tryon, Cllr T Brewis, County Cllr Carl Jackson and Mrs E Bates (Clerk). The apologies were accepted.

**Approval of Minutes of the previous meeting:** The minutes for the July meeting were approved by Cllr Maddox and Cllr Holder. The minutes were duly signed as a correct record of the meeting.

**Update on Actions from Previous Meeting:**

STAKEHOLDER	ACTION	STATUS
Anderson	The tiled flooring in the shower room at the Pavilion has become loose.	An estimate has been requested for the repair to be carried out in the summer.
Anderson	A new draft of football terms and conditions have been prepared for discussion on 21 <sup>st</sup> May.	The terms and conditions have been discussed with the new management team for SGU. We are awaiting their feedback.
Hungin/Baddeley/Anderson	The Pavilion Sub Committee will hold a meeting in September.	Meeting to be organised. Action – Cllr Hungin
Baddeley	Recommendations are being developed to communicate what biodiversity/environmental initiatives households can do for themselves.	Plans and quotes are being prepared for a possible flower meadow.
Councillors	A resident came to raise their concerns about vehicles parking on the pavements completely blocking access and making people walk in the road. The council is reviewing the situation and will take action to deal with the issue.	Councillors to advise.
Baddeley/Holder/O’Flanagan/Clerk	Cllr Baddeley accompanied the inspector who reported that the Green Meadow playground and Outdoor Gym at the Recreation Ground were in good order with no major issues. There was concern that the roots in the ground around the circular bench were becoming a trip hazard.	It was agreed to investigate decking options for around the tree to protect the roots. Following advice meetings are now planned to get quotations for a porous rubberised surface.

Holder/Tryon	Cable ties will be installed above the swings to stop the birds fouling.	Some cable ties are still outstanding. To be completed by Cllr Holder & Cllr O’Flanagan
Brewis	It was unanimously agreed that the Parish Council would like to adopt and improve the area of land at the front of Cherrywood Close.	Initial contact made with Land Registry and received instructions of for how to submit a land enquiry. Will progress further during August and provide an update report for the next meeting.
Hungin	The Parish Council Annual Commitments list will be completed over the summer.	The list will be reviewed and updated.
Hungin/Clerk	The yellow lines are due to be painted between July and September.	The matter was raised with Councillor Dominic Barnes Deputy Cabinet Member for Transport Project Delivery who said that he will investigate what is happening.
Hungin/Tryon	On 2 <sup>nd</sup> July a letter had been received from Headteacher Mrs Morel who has an urgent need to adapt the storeroom into a kitchen facility for hot lunch provision from the beginning of September. There were concerns about the timescales and plans for the project, so it was agreed to send a letter to discuss the matter further and work with the school to help develop a workable long term solution as there is an impact for the building and the existing hall users.	A letter was prepared by Cllrs Baddley and Hungin and sent to the School. A working party has now been formed to review and discuss the proposed project in more detail.
Hungin/Hughes	Saplings growing in Green Wood would be identified for a project in Jordans.	A meeting will be organised to discuss these further.
O’Flanagan	The allotments will be inspected with the Chairman of the Allotments Association every six months.	To be organised.

**Matters arising from the previous meeting not listed on the Agenda:** No matters were arising.

### III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr Hughes completed the August inspection on 21<sup>st</sup> and reported that boundary fences in Green Wood should form part of the monthly inspection. There is an area of fencing that has been broken down by falling trees and will need a quote for repairs.
- ii. The September inspection will be carried out by Cllr Brewis. **(Action – Cllr Brewis)**
- iii. The Allotment Association reported that the lock had been repaired. They were monitoring the use of hoses. One plot was currently vacant and would shortly be assigned to a new tenant. Next monthly inspection – Cllr O’Flanagan would accompany Mr. Richardson.
- iv. **Maintenance issues identified and recommended actions:** None raised
- v. **Other Health and Safety Issues (not covered above):** None raised.

III. **DECLARATION OF INTEREST:** None

### V. CORRESPONDENCE:

The Audit report had been completed, with a satisfactory result.  
The interest rate on the Parish Council Bucks Building Society deposit account had been reduced.  
A resident has raised concerns about activity at the Recreation Ground. The information has been forwarded to the Police.

Quotes had been received from Streetscape re the flooring around the tree with the bench, and a new piece of play equipment for Green Meadow. The matter was deferred to be discussed at next informal meeting.

Two quotes had been received about two lanterns that need replacing on two lamp posts. There was some discussion and it was decided that the lantern in the street light in Chalfont Road should be replaced with a 'swan neck' lantern and that the lantern in Manor Crescent should be replaced with a 'Micro Highway Diamond' lantern. Quotes were unanimously accepted. **(Action – Clerk)**

## VI. FINANCE:

The water supply to Green Meadow has been completed and was working well. A cleaning schedule for the play equipment to be discussed at the next informal meeting.

The new Mobile Speed Indicator Device on School Lane was installed and working well. Cllr Baddeley will alter the top speed warning from 40 to 36. **(Action – Cllr Baddeley)**

From 1<sup>st</sup> July 2024 to 28<sup>th</sup> August 2024:-

Payments/transfers amounting to:- £43,288.04

Income/transfer received:- £24,973.00

The closing bank balances at 28<sup>th</sup> August 2024 totalled:- £96,731.31

VII. **PLANNING:** Planning application PL/24/2470/FA – Caledonia, Long Grove – noted that bats may be present. No other applications of note.

## VIII. PRINCIPAL AGENDA ITEMS.

- i) **NEWSLETTER/GREEN MEADOW CONSULTATION** - The Newsletter and Consultation are almost complete. The content of the proposed consultation to be finalised at the informal meeting. **(Action – All Cllrs)**
- ii) **BYELAWS** – Cllr O’Flanagan to review and bring recommendations to next council meeting. A brief discussion concluded that signage might be a more informal but effective alternative. **(Action – Cllr O’Flanagan)**

## IX. UPDATES ON OTHER MATTERS (Reports by Exception)

- i. **JUBILEE HALL:** Cllr Holder reported that the Parish Council are liaising closely with the school. They have adopted a cold meal solution at the moment, but plans for a hot meal solution have not been feasible so far.  
The 5 year fixed wiring inspection for the Jubilee Hall and Pavilion has been completed. The outside lights at the Jubilee Hall are on a timer, but the committee will investigate the option of a system that allows the lighting to be set for events as needed.  
A local contractor has repainted the lines in the Jubilee Hall car park and the Zebra Crossing into the school.
- ii. **PAVILION:** No update regarding the Pavilion except that Cllr Holder reported that there were still issues with the new smart utility meters – accurate readings were still not available. **(Action - Cllr Holder)**
- iii. **BIODIVERSITY:** Cllr Baddeley reported that the group had not met over the summer, but would meet shortly.  
Cllr Baddeley is keen to promote Bird & Bat boxes to householders to encourage environmental support amongst the community.
- iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** Cllr Hughes reported that the Annual Tree survey will be conducted by Nick Dunbar from The Whole Tree Company on 17<sup>th</sup> September 2024.  
Cllr O’Flanagan suggested a working party to conduct some Holly clearance in Green Wood – probably in October. Cllr O’Flanagan to explore how the PC could encourage Community involvement / sponsorship for supply of secateurs/gloves etc. **(Action – Cllr O’Flanagan)**  
Cllr Holder stated that now the tree guards were in place in Green Meadow, the lower branches of the Lime Tree needed pruning, preferably before School recommenced. Mr Hawes was co-opted to assist. **(Action – Cllr Holder/Mr Hawes)**

**X. INFORMATION ITEMS:**

Cllr Baddeley suggested that the next Parish Council Surgery should be held at Seer Green Baptist Church on the 10<sup>th</sup> September between 1030am – 1130am. This was approved. Cllr O’Flanagan agreed to attend. This surgery to be followed by the PC Informal meeting at 1130.

The meeting closed at 8.32pm

**NEXT MEETING – The next Parish Council Meeting will be held on Tuesday 1<sup>st</sup> October 2024 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.**