

**SEER GREEN PARISH COUNCIL**  
**THE PARISH COUNCIL MEETING WILL BE HELD**  
**ON TUESDAY 7<sup>th</sup> JANUARY 2025 AT 7.30 pm**  
**at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.**

(Members of the public may attend to observe, but may only speak during the 15 min Open Session)

- I. OPEN SESSION
- II. APOLOGIES FOR ABSENCE  
APPROVAL OF MINUTES OF PREVIOUS MEETING  
UPDATE ON ACTIONS FROM PREVIOUS MEETING  
MATTERS ARISING FROM PREVIOUS MINUTES NOT LISTED ON AGENDA
- III. MONTHLY RISK INSPECTIONS – Councillor carrying out inspection
  - i. Health & Safety Issues Identified & Recommended Actions
  - ii. Maintenance Issues Identified & Recommended Actions
  - iii. Other Health & Safety Issues (not covered above)
- IV. DECLARATION OF INTEREST
- V. CORRESPONDENCE
- VI. FINANCE
  - i. Rent Review for Little Ducklings' September 2025-August 2026 – Cllr Hungin
- VII. PLANNING
- VIII. PRINCIPAL AGENDA ITEMS
  - i. CEMETERY & GREEN WOOD – Cllr Hungin  
To discuss the damage and repairs following the recent storm.
  - ii. COMMUNITY BOARD FUNDING - GREEN MEADOW – Cllr Hungin  
To discuss the application for funding.
  - iii. RISK ASSESSMENT  
To review the annual risk assessment.
- IX. UPDATES ON OTHER MATTERS (Reports by Exception)
  - i. JUBILEE HALL
  - ii. PAVILION
  - iii. BIODIVERSITY
  - iv. PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES
- X. INFORMATION ITEMS

**NEXT MEETING**

**The next Parish Council meeting will be held on Tuesday 4<sup>th</sup> February 2025 at 7.30 pm at Seer Green Baptist Church, Wood Pond Close, HP9 2XG, Seer Green.**