

**SEER GREEN PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 4<sup>th</sup> MARCH 2025 AT 7.30pm**

**Present:** Cllr. L Hungin (Chairman), Cllr N Baddeley, Cllr J Holder, Cllr D Tryon, Cllr A Anderson, Cllr H O'Flanagan, Cllr J Maddox and Cllr C Hughes.

**In attendance:** Mr I Hawes, Mrs K Hawes, Mrs C Daymond-John, County Cllr Carl Jackson and Mrs E Bates (Clerk).

**OPEN SESSION:** The Parish Council had raised concerns with County Cllr Carl Jackson about planning application PL/24/3899/VRC (Variation or Removal of a Condition) for Altwood, Long Bottom Lane, as there had already been damage done to the footpaths, verges, roads and fences at the site. County Cllr Carl Jackson stated that the Local Area Technicians had visited the site and have now instructed the developer to sweep the road twice a week to clear it of mud. The developer has also been asked to introduce webbing at the site to remove the mud from the tyres of the large vehicles before they enter the highway.

County Cllr Carl Jackson also reported that Bayne Hill should be resurfaced early in the new financial year which starts in April. He had also called to Planning Committee the latest application which is for the demolition for the Old Vicarage in Old Long Grove.

A resident had asked for the concerns to be raised about the overgrown foliage in the drainage ditch and small dead trees on Chalfont Road as they had reported them on Fix My Street and had received an unsatisfactory response. County Cllr Carl Jackson asked that his details were forwarded to the resident and he will investigate further.

**I. APOLOGIES FOR ABSENCE:** Cllr T Brewis. The apologies were accepted.

**Approval of Minutes of the previous meeting:** The minutes for the February meeting were approved by Cllr Hughes and Cllr Maddox. The minutes were duly signed as a correct record of the meeting.

**Update on Actions from Previous Meeting:**

STAKEHOLDER	ACTION	STATUS
Hungin/Anderson	The tiled flooring in the shower room at the Pavilion has become loose.	Cllr Hungin will meet with the Plumber on 5 <sup>th</sup> March to resolve the tiling issue.
Brewis/Hungin	It was unanimously agreed that the Parish Council would like to adopt and improve the area of land at the front of Cherrywood Close.	Cllr Brewis is progressing the application with Land Registry.
Clerk	A competitive insurance quotation had been received from Hiscox Insurance Company Limited for the period from the 1st April 2025 to the 31st March 2026. The premium (including IPT and all fees) for the year will be: £3,227.00.	It was unanimously agreed to accept the quotation with the 3 year binding Long Term Agreement.
Clerk	Pavilion Sub-Committee agreed the type of new heating and hot water timer that needs to be installed. Heat Industrial will be chased to proceed with the work.	We will chase a date for the work to be scheduled.
Anderson	Two holes had appeared on the Recreation Ground. It was agreed to fill these holes and seed the area.	The work will be scheduled during the Spring.

Anderson	Some areas of the Recreation Ground were not draining well so it was agreed to consider work to these areas which will be discussed with Amersham Town Council.	The work will be scheduled during the Spring.
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**Matters arising from the previous meeting not listed on the Agenda:** No matters were arising.

### III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr O'Flanagan completed the February inspection on 4<sup>th</sup> March 2025. Work that has already been identified was noted and an estimate for the Green Meadow work had been received. Fencing along footpath 16 near Manor Farm was broken and leaning in towards the public footpath. This will be reported to Rights of Way. **(Action – Cllr O'Flanagan)** A stile on footpath 21 that was reported a year ago was still broken. The report will be forwarded to County Cllr Jackson to escalate further with the Rights of Way team. **(Action – Cllr Tryon)** The outdoor gym equipment was also noted as needing cleaning. The March inspection will be carried out by Cllr Tryon. **(Action – Cllr Tryon)** The large fallen Oak is still blocking footpath 8. Rights of Way are hoping to get a contractor to remove the tree when the ground is more firm from April onwards. The Allotment Association reported the excellent work on the trees adjacent to the allotments which gives much more light on to the plots bordering the Recreation Ground. A leaking tap is being turned off each day but the Allotment Association are addressing the issue.
- ii. **Maintenance issues identified and recommended actions:** Cllr O'Flanagan will arrange to inspect the allotments with the Chairman of the Allotment Association. **(Action – Cllr O'Flanagan)**
- iii. **Other Health and Safety Issues (not covered above):** It was reported that the new MVAS was working well on School Lane and speeding traffic had reduced from 30% of vehicles to just over 20%. On Long Bottom Lane it recorded that less than 10% of vehicles were speeding.

**IV. DECLARATION OF INTEREST:** Cllr Anderson declared an interest in the amenities rates for the Recreation Ground.

### V. CORRESPONDENCE:

A resident raised concern about a streetlight which stands at the entrance to the pathway leading from the Coat Wicks garages, stating that it does not generate a great deal of light for the path. A new LED directional lantern has been ordered and will be installed soon.

Thursday 8 May 2025 marks the 80th anniversary of Victory in Europe (VE) Day. It was agreed that this would be commemorated by a community act of remembrance at 7pm at the War Memorial. Mr Hawes kindly agreed to put out two wooden soldiers. It was also agreed to lay a floral tribute.

**(Action – Cllr Hungin)**

Ongoing correspondence with Paradigm to get a sign reinstated showing the way to the bungalows and also the new houses at the end of Hearn's Meadow, following an incident when the emergency services struggled to find the properties. **(Action – Clerk)**

### VI. FINANCE:

From 2nd February to 2<sup>nd</sup> March 2025:-

Payments amounting to:- £4,501.10

Income received:- £2,350.99

The closing bank balances on 2<sup>nd</sup> March 2025 totalled:- £103,916.09

An issue has arisen with the Streetlight energy supplier following their recent move to a new computer system. The matter will be investigated and the direct debit payment will be put on hold until the matter is resolved. **(Action – Cllr Tryon, Clerk)**

**VII. PLANNING:** The new planning applications were reviewed and discussed. An objection was agreed for application PL/25/0484/DM - Old Vicarage, Long Grove for the Prior Notification under Part 11 of Schedule 2 to the Town and Country Planning (General Permitted Development) England) Order 2015 for the demolition of a dwelling house and outbuildings/annexe. It was agreed (vote 7 for and 1 abstention) to raise concerns about planning application PL/25/0334/FA - Barn Cottage, Newbarn Lane, to increase in width of existing vehicular access to front of property, as it was felt that the green verge was not part of their land. Concern was raised about significant tree

clearance at Owlsridge in Long Grove. It will be checked for any Tree Preservation Orders. **(Action – Cllr Hughes)**

#### **VIII. PRINCIPAL AGENDA ITEMS.**

- i. **CEMETERY & GREEN WOOD:** The significant damage from the recent storm was documented and submitted to a local contractor for a quotation. A local carpenter will be asked if they can replace the rotting timber in the bird mouth fencing surrounding the War Memorial. **(Action – Clerk)** An estimate had been received for the fence repairs in Green Meadow which was unanimously approved. The contractor will be asked to proceed with the work. **(Action – Cllr O’Flanagan)** Contact will try to be made with the family who own the memorial headstone that was knocked over by the recent fallen tree. **(Action – Clerk, Cllr O’Flanagan)**
- ii. **YOUTH SURVEY FOR FACILITIES & EQUIPMENT:** A Youth Survey has been prepared which was reviewed and approved. The survey included ideas for possible new play equipment for Green Meadow and the Recreation Ground. This will be communicated through the School, Youth Clubs, Community Chat and included in the next Newsletter. **(Action – Cllr Holder)**
- iii. **VILLAGE AMENITIES RATE REVIEW:** It was unanimously agreed to increase the charges for the ‘Deed for exclusive right of burial in earthen grave’ and ‘Interments’ by 5% from April 2025 but not increase the charges for the ‘Rights to Place Memorials or inscriptions’. **(Action – Clerk)** It was unanimously agreed to increase the charge for a full allotment from £30 to £35 in the next financial year. The charge had not been increased since June 2021. The Allotment Association will be informed. **(Action – Cllr O’Flanagan)** It was agreed that the rates for the Football Clubs would not be increased.
- iv. **PICNIC TABLES FOR THE RECREATION GROUND:** A site meeting will be arranged at the Recreation Ground to agree the site for possible picnic tables. **(Action – Cllr Hungin, Cllrs)** If agreed the plan to introduce the picnic tables will be communicated through the Newsletter before the project proceeds to ensure that residents support the location. **(Action – Cllr Holder)**
- v. **NEWSLETTER:** The following articles were agreed for the Newsletter:- Introduction and winner of the Community Award – Cllr Hungin, MVAS data and speeding – Cllr Baddeley, Village Facilities Survey results – Cllr Maddox, Storm damage/repairs and VE Day – Cllr O’Flanagan, Community Board grant and Youth Survey – Cllr Holder. All articles to be submitted by 17<sup>th</sup> March.

#### **IX. UPDATES ON OTHER MATTERS (Reports by Exception)**

- i. **JUBILEE HALL:** The electrical work recommended following the 5 year fixed wiring inspection was completed over the half term holidays. The car park was also repaired.
- ii. **PAVILION:** The owner of the Little Ducklings Nursery had been sent a letter with the new rental rates for September. A meeting was being held with the electrician to install electrical sockets in the Changing Rooms. **(Action – Cllr Hungin)**
- iii. **BIODIVERSITY:** The wildlife camera was working well and the Owl Box currently contains squirrels although a Tawny Owl visited.
- iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** It was agreed to review the entry criteria to enter the Best Kept Village Competition to make a decision at the April meeting.

- X. INFORMATION ITEMS:** Two Duke of Edinburgh students are now equipped to litter pick around the village for the next few months. The next resident’s surgery is on Tuesday 11<sup>th</sup> March at 10.30am at the Baptist Church.

The meeting closed at 9.35pm

**NEXT MEETING – The next Parish Council Meeting will be held on Tuesday 1<sup>st</sup> April 2025 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.**