

**SEER GREEN PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HELD ON TUESDAY 7th APRIL 2026 AT 7.30pm**

Present: Cllr L Hungin (Chairman), Cllr J Holder, Cllr J Maddox, Cllr C Hughes, Cllr N Baddeley and Cllr D Tryon.

In attendance: Four residents and Mrs E Bates (Clerk).

- I. OPEN SESSION:** A resident came to ask if there had been any further update on the tree enforcement at Owlsridge in Old Long Grove. The Bucks Council Tree Officer report can be seen on the Planning Portal which states that the current tree proposal on planning application PL/25/4232/FA cannot be supported in its current form as compensatory tree planting is required to account for the significant loss of mature trees at the front of the property which contributed significantly towards the woodland character of the road. The applicant will therefore be required to resubmit a new tree proposal before the application can be determined.
- II. APOLOGIES FOR ABSENCE:** Cllr T Brewis, Cllr A Anderson, Cllr H O’Flanagan and County Cllr Carl Jackson.

Approval of Minutes of the previous meeting: The minutes for the March meeting were approved by Cllr Hughes and Cllr Baddeley. The minutes were duly signed as a correct record of the meeting.

Update on Actions from Previous Meeting:

STAKEHOLDER	ACTION	STATUS
Cllr Holder	The quotation from Kompan to renew parts on the swings they installed in the playground in 2013 was unanimously approved.	The quotation will be checked in detail and then the order will be placed.
Cllr Anderson	Following the maintenance of the CCTV at the Recreation Ground, the engineer stated that the current Network Video Recorder was no longer sufficient for the high definition camera and needed upgrading.	Matrix have provided a quotation for a new 8 channel Network Video Recorder which is being reviewed.
All Councillors	A resident came to ask if physical village History boards could be installed around the village which could possibly include information of the woodland, wildlife and Bodgers history. They felt that this would be a good resource for families and children and funding was offered by a resident. The suggestion will be considered.	An update on a Heritage Trail will be brought to the May meeting.
Cllr Hungin, Cllr Holder, Cllr Hughes, Cllr Tryon	A quotation of £176.00 had been received from Hedging Direct to supply a 7 metre hedge for Green meadow. The 24 plants would be 90cm in height. The 60+ hedge whips from the Woodland Trust would be planted in between to make a denser hedge. A local contractor will be asked for a quotation to plant the hedge and install a temporary fence to protect the new plants. A meeting will be held to confirm where the hedging is needed.	Hedging plants to include Hazel, Field Maple and Beech will be ordered. (Action – Cllr Hungin) A watering schedule will be devised. (Action - Cllr Tryon)

Matters arising from the previous meeting not listed on the Agenda: No items were raised.

III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr Maddox completed the March inspection on 18th March 2026 and reported that there were no Health and Safety issues. The April inspection will be carried out by Cllr Hungin. **(Action – Cllr Hungin)** The Allotment Association had nothing to report.
- ii. **Maintenance issues identified and recommended actions:** The Mobile Speed Indicator Device has been repaired and is fully working. It was agreed to monitor the path in Jubilee Walk as the Cherry tree roots are lifting the path slightly. Cllr Maddox reported that the shed drain had been cleared and the swings have been oiled to stop them squeaking.
- iii. **Other Health and Safety Issues (not covered above):** No items were raised.

IV. **DECLARATION OF INTEREST:** Cllr Hungin declared an interest in Jordans Taverners Cricket Club's return to the Recreation Ground.

V. CORRESPONDENCE:

A new Litter Clearance and equipment inspection contract was unanimously approved and signed for 2026/2027 for Mr Cook. **(Action Clerk)**

Mr J Hunter, Chair 1st Seer Green Scouts had requested the provision of an area on the allotments to install an exit gate between the Scout site and the allotments and facilitate a clear and safe exit route. The gate would be locked most of the time and only used in emergencies for large events, primarily their Beer Festival. An initial location had been agreed but the allotment holder had concerns so further meetings will be arranged to try and agree the location. **(Action Clerk)**

Mr C Hunter from Jordans Taverners Cricket Club requested to hold a 'Welcome Party' on 10th May 2026 to celebrate moving back to Seer Green and hopefully encourage individuals to get involved and engaged with the club. This will be their first home match at the Recreation Ground as they are hoping to have a BBQ in between innings. This request was unanimously approved. The club were asked to prepare a Risk Assessment, sign the event and request Temporary Event Licence if they plan to serve alcohol. **(Action – Clerk)**

The Bucks Council Devolved Services contract was signed and returned.

An application has been submitted for a Road Closure Order for Remembrance Sunday.

VI. FINANCE:

From 3rd March 2026 to 31st March 2026:-

Payments amounting to:- £11,985.98

Income received:- £3,120.22

The closing bank balances on 31st March 2026 totalled:- £104,956.42

The finance list was reviewed and unanimously approved.

- i. **To agree the Earmarked Reserves:-** It was agreed to transfer the following amounts to the Earmarked Reserves:- £6,000 to the Playground EMR towards the new play equipment project, £10,000 to the Pavilion towards the lease renewal and potential new flat roof, £1,550 towards tree management to replace the funds that were used during the last financial year, £500 towards Election costs and £643 towards the Cemetery management. **(Action – Clerk)**

VII. **PLANNING:** The planning applications were reviewed. Seer Green Parish Council's response to Buckinghamshire Council's Informal Sites Engagement survey was submitted on 13th March 2026.

VIII. PRINCIPAL AGENDA ITEMS.

- i. **COMMUNITY FUND:** It was previously agreed that the Parish Council would like to invite and actively encourage local community groups to apply for small grants. The grant scheme is now available through the website and will be publicised in the next newsletter. Jordans Taverners Cricket Club have submitted an application for £515.99 towards their new shed and gate access which was unanimously approved. **(Action – Clerk)** Cllr Hungin abstained from the vote due to her declaration of interest.
- ii. **VILLAGE MAINTENANCE:** The ivy was severed on the multi-stemmed sycamore in the corner of Green Meadow. A meeting has been arranged with a local contractor for a quotation to paint the main Green Meadow gates and the Pavilion Home and Away Team changing rooms. **(Action - Cllr**

Hungin) Little Ducklings will be asked if acetate can be installed to stop the paintwork deteriorating. **(Action – Cllr Hungin)**

- iii. **PROPOSED NEW PLAY EQUIPMENT FOR GREEN MEADOW:** Following the Youth Village Facilities Survey, it was agreed that a more challenging piece of play equipment should be installed for older children in Green Meadow. Following a site visit it was agreed that the smaller-footprint “Spirenet” climbing net apparatus from Kompan was the preferred option which was unanimously agreed. The project will now cost £25,000 as a £1,000 discount has been applied. The project includes a rubber mulch safety surface. It was unanimously agreed to proceed with a Crowdfunder to raise the balance of £8,500. **(Action – Cllr Holder)** As this structure is a height of up to 5 metres it was agreed to submit a full planning application. The planting of the 7 metre new hedge in Green Meadow would cover the biodiversity net gain for the project. The drawings/plans will be requested from Kompan. **(Action – Cllr Maddox)** The project will be communicated through the next Newsletter. It was agreed to write to W E Black, the Perkin Elmer site developer, for a contribution to two village amenity projects. **(Action – Cllr Maddox)**
- iv. **ANNUAL SAFETY INSPECTION:** It was unanimously agreed that Wicksteed would be asked to carry out our Annual Safety inspection for the Green Meadow Playground and the Outdoor Gym at the Recreation Ground. **(Action – Clerk)**
- v. **NEWSLETTER:** It was agreed to include the amount spent on Tree Management in the Precept article. **(Action – Clerk)** A draft Newsletter will be circulated for comments. **(Action – All Councillors)**

IX. UPDATES ON OTHER MATTERS (Reports by Exception)

- i. **JUBILEE HALL:** The School have cleared the site of the new kitchen building project **Jubilee Hall Kitchen Update:-** It was agreed to start the preparation work for the project. The electricity cupboard door will be changed to allow new equipment to be fitted. **(Action – Cllr Holder)**
 - ii. **PAVILION:** The owner of Little Ducklings had been informed that the 10 year lease from 1st September 2026 is being prepared by Blaser Mills. Quotations are being requested for maintenance work requested by Little Ducklings. **(Action – Cllr Hungin)** The order for the openable office window and keys for the changing room windows has been placed.
 - iii. **BIODIVERSITY:** The wildlife camera would be removed from Green Wood. **(Action – Cllr Baddeley)**
 - iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** Fire Policies are being prepared for the Pavilion and Jubilee Hall. **(Action – Cllr Hungin)** The Terms and Conditions for Cricket at the Recreation Ground are being prepared. **(Action – Cllr Baddeley, Cllr Maddox)** Football will also be reviewed. **(Action – Cllr Baddeley, Cllr Maddox)**
- X. INFORMATION ITEMS:** Cllr Hughes reported that the bluebells are out and looking their best in both Green Wood and Long Grove Wood and worth a visit. The Clerk will be on leave in April and Cllr Holder kindly agreed to be the Emergency contact.

The meeting closed at 9.09pm.

NEXT MEETING – The Parish Council Annual Meeting will be held on Tuesday 5th May 2026 at 7.15pm followed by the Parish Council meeting at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.