

**SEER GREEN PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 1<sup>st</sup> JULY 2025 AT 7.30pm**

**Present:** Cllr L Hungin (Chairman), Cllr J Holder, Cllr J Maddox, Cllr C Hughes, Cllr H O’Flanagan, Cllr N Baddeley and Cllr A Anderson.

**In attendance:** Mrs K Hawes, Mr I Hawes, Mrs C Daymond-John, Ms C Baggins, Mrs S Matthews, Mr A Matthews, Mr P Hardy, Mr K Rahmatabadi, Mrs R Davies, County Cllr Carl Jackson and Mrs E Bates (Clerk).

**I. OPEN SESSION:** The Scouts had made an application for internet access to the Scout Hut. BT Openreach had proposed putting two 12 metre poles in close proximity at either side of Park Place. These poles were considered too high and out of keeping with the rural setting. The Scouts were initially told that the service would be delivered underground as per the service the other neighbours receive in Park Place. Both the Scouts and the Parish Council will make an objection online about the 12 metre poles and it will be requested that an alternative solution should be proposed. **(Action – Clerk)** The public notice requests that all objections are to be made in writing so this will also be completed. **(Action – Cllr Hungin)**. The Scouts had also submitted an application for a Premises Licence for the Scout Hut as the previous Temporary Event Notices are now unsuitable for the size of the BeerFest event which attracts over 500 people. The residents would like the application limited to the BeerFest event and not left unlimited as is suggested in the application. There was good support for the BeerFest but the Premises Licence application caused concern as it suggested unlimited events throughout the year and extended times from the previous Temporary Event Notices. There was also concern that if the current Scout Committee changes then they might want to add extra events. They felt that if the licence was permitted by Bucks Council in its current terms then a future committee would think that this had been agreed. The matter will be discussed with Scouts and the residents who raised their concerns. **(Action – Clerk)** A resident raised concerns about a tree that is overhanging Manor Road. The matter will be investigated further. **(Action – Clerk)** County Cllr Carl Jackson reported that Seer Green now has a new Bucks Highways Local Area Technician, Jessica Bougouneau, who he will show the issues on Bayne Hill. Cllr Jackson has asked for Bayne Hill to be resurfaced immediately after Cadent have completed their work. It was also requested that Cllr Jackson follows up the blocked drains in Bottom Lane and Long Bottom Lane as they will lead to flooding if they are not cleared before autumn. Photos of the drains will be taken and forwarded. **(Action – Clerk)** Seer Green are now part of the South East Bucks Community Board which includes Burnham, Chalfont St Giles and Little Chalfont, Chalfont St Peter, Farnhams and Stoke Poges, Gerrards Cross and Denham, Beaconsfield, and Iver. The new Chairman is Wendy Matthews, a councillor in Burnham and the budget for this year is £33,000.

**II. APOLOGIES FOR ABSENCE:** Cllr T Brewis and Cllr D Tryon. The apologies were accepted.

**Approval of Minutes of the previous meeting:** The minutes for the June meeting were approved by Cllr O’Flanagan and Cllr Hughes. The minutes were duly signed as a correct record of the meeting.

**Update on Actions from Previous Meeting:**

STAKEHOLDER	ACTION	STATUS
Cllr Holder	There had been some issues noticed with the rubberised path in Green Meadow.	Playtop who originally installed the path have been contacted about the repair and had been chased for a quotation to carry out the repairs.
Cllr O’Flanagan/ Cllr Brewis	A list of required maintenance items including all assets is being formulated to be included on the outstanding action list.	The list will be prepared for the September meeting. It will include a quote for work needed at the Bus Shelter and new white gateposts on Chalfont Road.

Cllr Brewis	All streetlights are being inspected for possible repainting and a final list of work will be agreed.	It has been noted that the streetlight in Jubilee Walk may need repainting.
Cllr Hungin	Tintern Property Services Limited had provided an estimate to repair the Pavilion Shower Room which was unanimously agreed.	The Pavilion shower room floors will be retiled on 5 <sup>th</sup> /6 <sup>th</sup> July including the skirting.
Cllr O'Flanagan	It was agreed to ask GMC Gardening for a quotation to plant a native hedge in Green Meadow, in front of both the wooden and grey metal fences that was recently cleared by a neighbouring property. Suggested hedging included field maple and hawthorn.	We are awaiting the quotation.
Cllr O'Flanagan, Clerk	There will be a cemetery review of sunken graves to determine which graves need to be topped up. Where possible contact will be made with the registered plot owner or their family. If no contact can be made then a list will be publicised on the gate for six months so that families can contact the Parish Council to give permission for the work to take place.	Meeting to be arranged
Cllr Hungin	Jordans Taverners Cricket Club will be asked for their plans for the old metal roller behind the Pavilion.	

**Matters arising from the previous meeting not listed on the Agenda:** No items were raised.

### III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr Maddox completed the June inspection on 28<sup>th</sup> June 2025 and reported that he had not found any health and safety issues. The July inspection will be carried out by Cllr Hungin. **(Action – Cllr Hungin)** The Allotment Association reported that they are ensuring water hoses are only used when people are present and they are encouraging storage of rain water rather than using mains water. There is one person on the waiting list.
- ii. **Maintenance issues identified and recommended actions:** There is damage to the fence between Green Meadow and a property in Stable Lane. When the householder responds to the request for a party wall agreement the fence will be discussed.
- iii. **Other Health and Safety Issues (not covered above):** No items were raised.

**IV. DECLARATION OF INTEREST:** There were no declarations of interest.

### V. CORRESPONDENCE:

A Statement of Truth was included in the documents sent to Land Registry for the proposed adoption of unregistered land at the corner of Orchard Road and Cherrywood Close.

### VI. FINANCE:

From 3<sup>rd</sup> June to 29 June 2025:-

Payments amounting to:-

£8,785.58

Income received:-

£2,449.05

The closing bank balances on 28th June 2025 totalled:-

£127,655.90

The finances presented were agreed and approved.

**VII. PLANNING:** The new planning applications were reviewed and discussed. Three applications were permitted. Concerns were raised about planning application PL/25/1336/DE - Perkin Elmer Ltd, Chalfont Road, Seer Green, HP9 2FX - Approval of details comprising access, appearance,

landscaping, layout and scale following outline planning permission PL/21/2142/OA (Demolition of existing building and development of up to 31 dwellings, car and cycle parking, landscaping and associated infrastructure). As this application has already been given outline approval the current application deals almost solely with aesthetic matters. Every Councillor was encouraged to read through the application to agree a list of concerns and to monitor the application closely. **(Action – All Councillors)** The Bucks Planning department have encouraged booking regular planning surgeries (every two weeks) to discuss concerns with the application. **(Action – Cllr Hungin, Cllr O’Flanagan)**

#### **VIII. PRINCIPAL AGENDA ITEMS.**

- i. **ANNUAL EQUIPMENT SAFETY INSPECTION:** The inspection report was reviewed and it was found that there were no significant risks raised. A couple of the items that were highlighted will be resolved with the new safety surfacing which will be installed by Sovereign in the next few weeks. Wicksteed will be contacted to carry out the recommended checks on the swings. **(Action – Cllr Holder)**
- ii. **COMMUNITY AWARD:** It was agreed that the Council would like to make two Community Awards this year for [REDACTED] and [REDACTED] for their outstanding contribution to the village. A vote concluded that 6 Councillors unanimously agreed to the two recipients. One Councillor abstained. The vouchers and certificates will be prepared for the presentation. **(Action – Clerk)**

#### **IX. UPDATES ON OTHER MATTERS (Reports by Exception)**

- i. **JUBILEE HALL:** Three kitchen companies are preparing a design and quotation for the current Jubilee Hall Kitchen. A meeting was held with School Governor Omar Razaq about their proposed school kitchen. The Jubilee Hall Committee have requested a copy of their current plans but it seems like these are not yet available but he will forward when he has them.
- ii. **PAVILION:** A full building survey was carried out by surveyor Mr Jonathan Longden. He recommended an urgent repair to the Pavilion roof as one area was bubbling. We are awaiting the full report to see what work needs carrying out. A Health and Safety inspection is due. The Fire Risk Assessment needs to be reviewed. **(Action – Cllr Hungin, Pavilion Sub-Committee)**
- iii. **BIODIVERSITY:** Locations for the trail camera were requested.
- iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** The Annual Arboricultural Inspection of trees on Parish Council land will take place on Wednesday 10<sup>th</sup> September by the Whole Tree Company. Renovations and repairs to the football pitch will be carried out whilst the team are still playing in March/April 2026. The Parish Council policies will be reviewed over the summer. **(Action – Cllr O’Flanagan)** A tree had fallen from Green Wood into land at Hall Place. This will be cleared on Friday 4<sup>th</sup> July. **(Action – Cllr Hughes)** There has been an increase in vandalism in Green Meadow with the neighbour’s fence, trees and bushes regularly being broken. A letter will be sent to the school with a request for it to be sent out to the parents. **(Action – Cllr Hungin)** The Green Meadow water supply had also been damaged by children. A letter will be sent to the adult responsible for the children that did the damage. **(Action – Cllr Hungin)** Following damage to the water supply in Green Meadow the mowing man will be contacted to see if he can suggest a way of securing the cover. **(Action – Cllr Hungin)** On Saturday 28<sup>th</sup> June three children on bicycles had lowered the fencing protecting the new cricket square on the Recreation Ground and had damaged the surface by riding on it. The Cricket Club will be asked to strengthen and secure the fencing surrounding the square. **(Action – Cllr Hungin)** The CCTV will be reviewed to try and identify the children concerned. **(Action – Clerk)**

- X. **INFORMATION ITEMS:** A resident suggested that it would like to consider a permanent memorial for Mr Frederick Forsyth who contributed so much to the village. Suggestions and ideas should be forwarded to Cllr Hungin.

The meeting closed at 9.35 pm

**NEXT MEETING – The next Parish Council Meeting will be held on Tuesday 2<sup>nd</sup> September 2025 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.**