

SEER GREEN PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HELD ON TUESDAY 7th OCTOBER 2025 AT 7.30pm

Present: Cllr L Hungin (Chairman), Cllr J Holder, Cllr T Brewis, Cllr D Tryon, Cllr C Hughes, Cllr H O'Flanagan and Cllr N Baddeley.

In attendance: Ms. A Cork, Mrs K Hawes, Mr I Hawes, Dr S Barclay, Mrs J Spoerry, Mr J Spoerry, Mr J Ives, County Cllr Carl Jackson and Mrs E Bates (Clerk).

- I. OPEN SESSION:** Dr Sam Barclay came to discuss his travel safe ideas for Seer Green gathered from the results of his recent survey. His three main aims are to improve junction safety, road maintenance and active transport. The survey results will be reviewed. **(Action - All Councillors)** At the recent Bucks Highways Stakeholders conference most councils were raising issues about potholes but were told that there are very limited funds. Dangerous potholes must be reported on Fix My Street to start the process for repair.

Jordans resident Ms. A Cork came to raise the issue of the poor state of the surface of the footpath 17 running between Seer Green and Jordans, who stated that in 1987 the path was suitable for buggies. Now the surface has deteriorated to a state where it is inaccessible for parents with buggies and this is increasing car journeys between the two villages. Ms Cork is looking for someone to progress the project. The land is owned by Jordans Village Limited. The matter will be discussed further. **(Action – Cllr Hungin, Councillors)**

It was asked who will name the new roads for the Perkin Elmer housing development as it was suggested that it could be called Kinlochs Way after the previous employer. The Parish Council should be consulted about the road naming and if so will highlight this suggestion.

A resident came to raise concerns that the special wooded character of Old Long Grove was being decimated by the felling of mature trees and habitat by the current large developments

A resident asked if the access of vehicles to Old Long Grove from Bayne Hill could be prohibited.

Cllr Carl Jackson said that Buckinghamshire Council plans to invest a total of £120 million in the county's road network over the next four years providing £30m a year. Rawlings Lane has been resurfaced and Bottom Lane (as you turn right from Orchard Road) is scheduled for December. Requests have been made to clear the ditches at the bottom of Bayne Hill and Bottom Lane.

- II. APOLOGIES FOR ABSENCE:** Cllr J Maddox, and Cllr A Anderson. The apologies were accepted.

Approval of Minutes of the previous meeting: The minutes for the September meeting were approved by Cllr Tryon and Cllr O'Flanagan. The minutes were duly signed as a correct record of the meeting.

Update on Actions from Previous Meeting:

STAKEHOLDER	ACTION	STATUS
Cllr O'Flanagan/ Cllr Brewis	A list of required maintenance items including streetlights and all assets is being formulated to be included on the outstanding action list.	The list will be presented at the November meeting. It will include a quote for work needed at the Bus Shelter and new white gateposts on Chalfont Road.
Cllr Holder	Wicksteed will be contacted to carry out the recommended checks on the swings.	Wicksteed have been sent photographs of the swings and we are awaiting a quotation to check them. Kompan will also be contacted to check the swings that they provided.

Clerk	It was agreed that the Pavilion Fire Risk Assessment needs to be carried out by our Fire Safety service provider. A quotation has been received for both the Pavilion and Jubilee Hall.	It was agreed to proceed with the Fire Risk Assessments.
Cllr Hungin/Cllr Brewis	Land Registry required further information for the proposed adoption of unregistered land at the corner of Orchard Road and Cherrywood Close, which will be prepared.	A new application needs to be prepared for submission to the Land Registry
Cllr Holder, Clerk	A request has been made by a resident to install benches at the bus stops at the top of Stable Lane and a second one if possible by the bus stop by Seer Mead. The residents who live adjacent to these locations will be contacted.	A meeting will be held with the Seer Mead resident to discuss the proposal.
Cllr Holder	To gauge the popularity of proposed equipment for Green Meadow, respondents were shown photographs of four different types of climbing equipment to choose from and the Space Net came out as the clear favourite.	Quotations will be requested for this equipment.
Cllr Hungin	The following maintenance tasks were agreed:- to have the metal shutter removed from site; to ask for a quotation for windows that can be opened to be installed in the office and changing rooms.	

Matters arising from the previous meeting not listed on the Agenda: No items were raised.

III. MONTHLY RISK INSPECTIONS:

- i. **Health and Safety Issues identified and recommended actions:** Cllr Holder completed the September inspection on 24th September 2025 and reported that she had not found any health and safety issues. The October inspection will be carried out by Cllr Brewis. **(Action – Cllr Brewis)** The Allotment Association reported that currently there are a lot of windfalls from fruit trees, which are now attracting rats, so they have instructed all tenants to collect their windfalls and place them into a compost bin, not an open compost area. They will monitor rat situation and contact the Parish Council if they feel they need a professional pest controller. Rents are due in November. They have 3 currently on the waiting list, there are 2 families who have plots but not shown much activity over the year, we will be approaching them to either get a commitment to fully utilise the plot or will be withdrawing them from the tenants list.
- ii. **Maintenance issues identified and recommended actions:** The new safety surfacing project had been completed. The grant towards this project will be reclaimed from the Bucks Council Community Board. **(Action – Clerk)** Thanks were recorded for Cllr Janna Holder and the Clerk for completing the difficult project. Playtop Limited have also completed the repairs to the path.
- iii. **Other Health and Safety Issues (not covered above):** No items were raised.

IV. DECLARATION OF INTEREST: There were no declarations of interest.

V. CORRESPONDENCE:

Buckinghamshire Council is preparing a new Local Plan that will identify where and how future development should take place up to 2045. They are currently undertaking a public consultation on their draft Local Plan which closes on Wednesday 29 October 2025. It was agreed to prepare a response to the draft proposals raising concerns about the serious flooding in the village and difficulties of an aging infrastructure such as the foul water drains. **(Action - Cllr Hungin, all Councillors)**

VI. FINANCE:

From 2nd September 2025 to 30th September:-

Payments amounting to:- £9,784.87

Income received:- £37,201.39

The closing bank balances on 30th September 2025 totalled:- £137,397.42

The finances presented were agreed and approved.

A quotation was discussed to introduce a new native hedge in Green Meadow at a height of 3 to 4 ft which will grow to around 6ft. A revised quotation will be requested. **(Action – Cllr O’Flanagan)** A local resident who is part of a Community Forest Trust will also be asked for advice on sourcing native hedging. **(Action – Cllr Baddeley)**

VII. PLANNING: The new planning applications were reviewed and discussed. Six planning applications were approved and two were refused by Bucks Council. Concerns were raised about PL/25/4003/PNAD The Barn, Chalfont Road, Seer Green - Prior notification application (Part 3, Class Q) for change of use and conversion of an existing agricultural barn into 1 no. dwelling including associated building operations. It was agreed to raise concerns, if appropriate, on the Planning Portal. **(Action – Cllr Hungin)**

VIII. PRINCIPAL AGENDA ITEMS.

- i. **POLICIES:** The Code of Conduct was reviewed and updated. The Health and Safety policy will be updated as reviewed in October 2025. It was agreed to update the Annual Risk assessment and amend Paragraph 11:2 to add consideration of preventive action if a Cricket match is in progress on the Recreation Ground and include 'Before a cricket match commences portable temporary signs should be placed at the 4 entrances to the recreation ground warning members of the public that a cricket match is in progress'. It was agreed that the Safeguarding Policy would have a designated safeguarding officer which would be Councillor Hilary O’Flanagan. Details will be added to the policy. The updated policies will be published on the website. **(Action – Cllr O’Flanagan, Clerk)**
- ii. **NEWSLETTER 42:** The Newsletter has been prepared. It was agreed to include an article about Cricket returning to the Recreation Ground and the preparation of the Cricket Square. **(Action – Cllr Hungin)** The draft Newsletter will be circulated next week for comments and approval. **(Action – Cllr Holder)**
- iii. **OLD LONG GROVE GATE PROPOSITION:** Cllr Hungin and Cllr Tryon attended an Old Long Grove residents meeting on 2nd October to hear a proposal to install slow opening entrance gates for vehicles at each end of the road with side gates for pedestrians. After the meeting the residents will hold an email vote at which they will decide whether to proceed with proposal. The Parish Council raised concerns that the gates could cause vehicles to block traffic onto Bayne Hill very close to the junction with Long Bottom Lane. The concerns of the Long Grove residents were also read out at the meeting.

IX. UPDATES ON OTHER MATTERS (Reports by Exception)

- i. **JUBILEE HALL:** A productive meeting was held to refine the design for the current Jubilee Hall Kitchen to be replaced. The hall continues to be very busy. The boiler service has been scheduled. A meeting has been arranged with School Governor Omar Razaq about their proposed School Kitchen following concerns about the project. **(Action – Clerk, Cllr Hungin)**
- ii. **PAVILION:** A meeting was held between the Pavilion Sub-Committee and the owner of Little Duckling nursery. A request had been made to introduce a structure behind the Pavilion as a staff room. There was also a request to use the Ref’s room. A site meeting will be arranged to discuss the matter further. **(Action – Pavilion Sub-Committee, Clerk)**
- iii. **BIODIVERSITY:** It was agreed to reinstall the wildlife camera in Green Wood. **(Action – Cllr Baddeley)**
- iv. **PARISH COUNCIL PROPERTIES, OPEN SPACES AND SERVICES:** Concern had been raised about the ash trees in the strip of land between the Cemetery and Seer Mead following a fallen limb. The trees will all be inspected during the Annual Tree Condition Survey which will be held on 8th October. **(Action – Cllr Hughes)** It was agreed to investigate whether a loose headstone could be stabilised. **(Action – Clerk)** The defibrillators have both been replaced as the old ones were over ten years old.

- X. INFORMATION ITEMS:** A Road Closure has been submitted to Bucks Council for Remembrance Sunday. Thanks were recorded for Mrs Yolande Lidgley for her excellent cake that was made to celebrate winning the Best Kept Village competition.

The meeting closed at 9.30 pm

NEXT MEETING – The next Parish Council Meeting will be held on Tuesday 4th November 2025 at 7.30pm at Seer Green Baptist Church, Wood Pond Close, Seer Green, HP9 2XG.